



MOUNTAIN VIEW ACADEMY
 B4, 2452 Battleford Avenue S.W. Calgary, AB T3E 7K9
 Phone: (403) 217-4346 Fax: (403) 249-4312

**PRE-SCHOOL/JUNIOR KINDERGARTEN
 APPLICATION FOR ADMISSION**

Name of Student:			
(first)		(middle)	
Gender: [] M [] F			
Enrolment to Commence (year/month/day):			
Birth Date:		Present or Former Pre-school:	
Place of Birth:	Year	Month	Day
			Citizenship/Immigration Status:
Primary Address:		Postal Code:	
Home Phone.:		Languages Spoken at Home:	

Pre-School/Junior Kindergarten Classes (please indicate choice):

Mon. to Fri.	[] 9:00 – 11:30	[] 12:30 – 3:00	[] 9:00 – 3:00
Mon./Wed./Fri.	[] 9:00 – 11:30	[] 12:30 – 3:00	[] 9:00 – 3:00
Tues./Thurs.	[] 9:00 – 11:30	[] 12:30 – 3:00	[] 9:00 – 3:00

[] Mother [] Guardian

Name: _____
 Address: _____
 Postal Code: _____
 Ph. (home): _____
 Cell: _____
 Ph. (office): _____
 Occupation: _____
 Employer: _____
 E-mail Add: _____

[] Father [] Guardian

Name: _____
 Address: _____
 Postal Code: _____
 Ph. (home): _____
 Cell: _____
 Ph. (office): _____
 Occupation: _____
 Employer: _____
 E-mail Add: _____

Local Emergency Contact:		Relationship to Child:	
Address:		Postal Code:	
Primary Phone No.:	Other No.:	Other No.:	

Procedures (to be included with application)

- Registration Fee (non-refundable - first time registers only)
- Deposit
- Post-dated cheques or visa/master card withdrawal permission
- Copy of student's Birth Certificate
- Non Canadian residents must include a copy of the Student Visa, Passport, or Parent's Work Visa
- Immunization Records (if applicable)

Custody Information (if applicable)

Information about child's preferences, habits, and fears.

Other Information:

Registration will proceed upon receipt of this completed application with the required documentation, accompanied by the non-refundable registration fee and a non-refundable deposit of one month's tuition which will be credited to the last month's tuition fee. Other requirements and conditions are outlined in the fee schedule.

Due to limited space availability, the school must fill the vacancies well in advance of the school year commencement in order to be guaranteed to function under full capacity and to offer full access to services and guarantee high standards of educational quality. Fees are payable regardless of temporary absenteeism due to illness or holidays, withdrawal or dismissal. Please refer to the Preschool/Jr. Kindergarten brochure for the school's registration and withdrawal policies with respect to children enrolled in those programs.

The remaining months' tuition fees for the entire school year must be paid in advance by one of the following three payment options: one single instalment due by the first day of August, three equal instalments post-dated for August 1, November 1 and February 1 or nine monthly post-dated cheques for the academic year dated the first of every month from August to the following April. There will be a **\$35 fee** charged to parents to cover administrative costs for each NSF cheque issued to the school.

Withdrawal

A 30-day written notice is required if a parent chooses to withdraw a child from the program. Otherwise, one month's tuition will be forfeited. No fees will be refunded after March 31.

I have read, understood and agree to abide by all terms outlined in the 'Application for Admission' form, the Preschool/ Jr. Kindergarten brochure (if applicable), the parent handbook and current school year's fee schedule.

Due to limited space availability, the school must fill the vacancies well in advance of the school year commencement and be guaranteed to function under full capacity in order to offer full access to services and guarantee high standards of educational quality. It is for this reason that the school reserves the right to charge each kindergarten and grade students' full fees with no rebate. Fees are payable regardless of temporary absenteeism due to illness or holidays, withdrawal or dismissal. Please refer to the Preschool/Jr. Kindergarten brochure for the school's registration and withdrawal policies with respect to children enrolled in those programs.

The remaining months' tuition fees for the entire school year must be paid in advance by one of the following three payment options: one single instalment due by the first day of August, three equal instalments post-dated for August 1, November 1 and February 1 or ten monthly post-dated cheques for the academic year dated the first of every month from August to the following April. There will be a \$35.00 fee charged to parents to cover administrative costs for each NSF cheque issued to the school.

Signature of: Parent Guardian Financial Supporter

Print Name:

Date:

MEDICAL & EMERGENCY INFORMATION

Student's Name:	
Alberta Health Care Number:	
Family Doctor:	Phone No.:
Siblings Attending (please list):	
Medical/Allergic Conditions (current & pre-existing, please list):	
Allergy Tests Performed:	
Is Your Child Immunized <input type="checkbox"/> yes <input type="checkbox"/> chose not to <input type="checkbox"/> never <input type="checkbox"/> in progress	
Are the Immunizations Up to Date: <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> not sure	
Other Medical History (eg. previous concussion, surgery, etc.):	
Medication given on an ongoing basis (please include ibuprofen, etc.):	
Is the medication at school? <input type="checkbox"/> No <input type="checkbox"/> Yes	Type:
Do you give permission for the school staff to seek medical attention without restriction as to the scope of the accident or illness while in the care of the school? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Including a blood-transfusion? <input type="checkbox"/> No <input type="checkbox"/> Yes Blood Type	

MEDICATION ADMINISTRATION RECORD (to be kept on file in office)

Medication:	Dosage:	
Start Date:	End Date:	Exact Times:

To be completed by the staff member at the time medication is given:

DATE	MEDICATION	DOSAGE	TIME	SIGNATURE

Signature of: <input type="checkbox"/> Parent <input type="checkbox"/> Guardian
Print Name:
Date: