

# AUTHORIZATION FOR CHILD PICK-UP

2007-2008



We would like to remind all parents of our school policy regarding the safe pick-up of children from school by a person **other than** the parent or legal guardian. As a measure of security, we require prior written notification from parents authorizing the person(s) picking up your child(ren) from school, either on a regular or occasional basis, such as car-pooling.

To this effect, by signing this form, parents will inform Mountain View Academy of the person(s) allowed to pick-up their child(ren) for the current school year only.

In the event of an unforeseen emergency situation, whereby a different person other than those listed on the Authorization Form will be picking up your child, we ask that a **parent telephone the school** as soon as possible to apprise us of this situation. The school's policy is such that **we will not allow** someone to leave with a child without prior notification from the parents. The safety of your child is of utmost importance and we know that you, as parents, will understand the reasons for this policy.

If there is a **legal custody, access, restraining order or judgment** that the school should be made aware of, please indicate this in the appropriate check-box below and provide instructions for our staff on the back of this form.

We thank you in advance for your cooperation in this important matter.

\_\_\_\_\_  
**Student Name**

\_\_\_\_\_  
**Grade**

<b>Name of Person(s)</b>	<b>Relationship to Child</b>	<b>Telephone (home/work)</b>

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name of Person Signing**

**Custody Matters (see reverse)**

# CUSTODY & ACCESS ORDERS

Please fill in only if there is a **legal order, judgment, or restraint in place** regarding custody, access or restraint for the protection of your child(ren).

Name of Person on the Order: \_\_\_\_\_

Document (copy is optional): \_\_\_\_\_

Detailed instructions concerning this person: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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I declare that that information provided herein is true. I do not hold Mountain View Academy responsible for any unforeseen or unknown circumstance whereby the order or judgment named above may be breeched or compromised. The information has been provided on a need-to-know basis, to assist the school with knowledge of the circumstances only.

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Date**

(photo of person optional)